



Board Meeting Minutes Winterfold Primary School

DATE:	3 September 2024	CHAIR PERSON:	Board Chair: James Pengelley
TIME:	7.00pm	MINUTE SECRETARY:	Manager Corporate Services (MCS): Leanne Cross
ATTENDEES:	Sallie Fullerton, Kim Calabrese, Leanne Hill, Kylie Bonser, Danielle Doherty, Alison Hilton, Aylah Phipps, Pascale Audy, Julia Calvert, Meredith Beaton,		
APOLOGIES:	Natasha Johns		

Read by Ayla Phipps

Kaya. Ngalak djoorabiny noonook djinanginy nidja.

Ngalak dandjoo-koorl nidja kwobidak kaadadjiny-miya-p Beeliar Wadjak Noongar boodja-k. Ngalak kaadatj Noongar Birdiya wer moort koora koora, yeyi wer boordakan. Winterfold Kaadadjiny-Miya-p baal yengkalang kwobidak boorn wer djerup wer moorditj moort.

Translation -

Hello. We are happy to see you here.

We come together at this beautiful school on Beeliar Wadjak Noongar country.

We acknowledge Noongar Elders and families from long ago, today and into the future.

Winterfold Primary School is surrounded by beautiful trees and birds and is supported by strong families.

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome Apologies Acceptance of previous minutes	Chair	Minutes of the previous meeting signed and dated as accepted and confirmed by the Chairperson Accepted DD seconded AH. All agreed	
2.	Business arising from previous minutes	Chair	Nil	
3.	Principal Report	Kim	Business Plan – glossy brochure to promote WPS. At some point we will add a QR code with a video that promotes the school. Students will be the narrators of the video, sharing what learning looks like at WPS Relationships and Partnerships Art Show – successful community night and opportunity for parents to see student learning. Student Achievement	

		<p><u>Changes in Reporting</u>- Response to workload for schools. The Minister of Education has reduced expectation to report in strands, comments for all learning areas. New expectation</p> <ul style="list-style-type: none"> ○ Overall grade ○ One comment as overall summary <p>Before changing WPS way of reporting I am seeking feedback from the Board about how we can meet parent expectations while reducing school workload. – Seek Feedback My thoughts</p> <ul style="list-style-type: none"> ○ Highlight to community how parents can find out how students are performing both summative and formative assessments. This includes examples like the Art Show, Sports Carnivals, Case Conferences, teacher meetings at point of need. Parent request meetings. ○ We could include adding additional times like open afternoon but this neutralises the Ministers action to reduce teacher work load. <p>Feedback from Board – Discussion on how this will look. Teachers were able to discuss how reports are written for comments etc. This could be a way to inform parents and to give parents more information. There is more importance on grades than comments for parents, however the last comment at end of the report they find informative.</p> <p>Learning Environment <u>Physical</u> Staff reviewed Learning environment. Shared ideas with P&C and asked for feedback about ideas for our learning environment. Included</p>	<p>KC to send out information to parents via newsletter about the change and for any feedback</p> <p>To be looked at Term 3 2025 with how new reports look like and reaction and the impact from parents/guardians.</p>
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		<ul style="list-style-type: none"> - fit out of classrooms with independent learning stations, new storage. - Covering using astro turf material for alcoves on floor, painted 100s grid and other OT endorsed obstacles and visuals. - A covered walkway from the front of the school to yellow block. - A space for upper primary students to sit, outside the PAC - Library fit out - Toilet block fit out <p>Feedback from Board about other ideas or thoughts about learning environment.</p> <p>Board members to send information on CONNECT for any comments and/or ideas.</p> <p>PBS We are becoming a PBS school. This is an example of creating strong school universal supports that are in place for all students. When we have strong universals students with special needs are catered for. This aligns with Colin Barnes view on Social Model of Disability.</p> <p>Use of Resources Will take time to action the above. Previously school has never had reserves for items like this or replacement items. We are focused on assigning finances each year to go towards reserves.</p> <p>Teacher Quality Quality Teaching Strategy – WPS involved in partnership with Woodland Grove PS. – funded through DoE Conference – great opportunity for PL</p> <p>Leadership Tiffany Moloney and Lindsey Clark presented at our recent Conference Day sharing their knowledge with the broader network. They also stepped up as admin with Amy Clement another future leader while we were away on professional learning last week. Our commitment at</p>	<p><i>A Connect Notice be sent out on Board Community for comments.</i></p>
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		<p>Kylie</p> <p>Leanne</p>	<p>WPS is to develop leaders through professional learning mentoring and alongside opportunities to enact learning. This is for both staff and students. With a flat leadership structure leadership is a focus.</p> <p>Board Training KC to organise Board Training next term.</p> <p>CONNECT Community Invite should be sent out to Board.</p> <p>Horizons Afterschool Care Changeover in Afterschool Care. WPS to do an EOI as per DOE guidelines every 5 years. Feedback – communication could be better, availability of places, great staff.</p> <p>SAER KB as SAER DP role to track stds at Educational Risk. KB showed the Board the spreadsheet of how WPS track and identify stds requiring support.</p> <p>NAPLAN results Leanne shared student achievement via Powerpoint. Great results throughout the school. Discussion on the “Why” things have improved and what is next? – What school is implementing.</p>	<p>KC to organise Board Training for Term Four meeting.</p> <p>KC to organise an EOI for Out of School Hours Care (OSHC)</p>
4.	Approval of School Development Days 2025	Kim	SDD 2025, Kim to discuss with Admin and send out to Board for approval.	KC to email out to Board and put on CONNECT
5.	Fees and Voluntary Contributions	Kim	2025 Fees and Voluntary Contributions for families is being looked at by staff. Will be sent to Board for approval when completed and for approval.	KC to email out to Board and put on CONNECT.

6.	Booklists	Kim	2025 Booklists will be going through WINC this year. Staff are currently looking at requirements for students. Will be sent to Board for approval when completed.	KC to email out Board and put on CONNECT.
7.	Fremantle College Update	Meredith	Network Conference for schools was a great time for schools. Transition to Year 7 is currently underway. Parent/Teacher interviews at Fremantle College. Sports carnival successful. JC went on College Open Day tour and impressed. NAPLAN data at Fremantle College	LH to meet with MB at Fremantle College to discuss NAPLAN
8.	Other Business			

NEXT MEETING:	Term Four 26 November 2024	MEETING CLOSED:	8.30pm	SIGNED:	<i>James Pengelley</i>	3 September 2024
					CHAIRPERSON	DATE

