

WINTERFOLD PRIMARY SCHOOL

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School Board Meeting – Tuesday, 19 March 2024 **7pm in the Library**

Attendees – Kim Calabrese, Kylie Bonser, Erica Sharp-Nippierd, Brianna Hunter, James Pengelley, Amy Douglas, Danielle Doherty and Alison Hilton

Apologies – Leanne Hill, Frank La Macchia, Sallie Fullerton and Natasha Johns.
Fern Vallesi relieving at Neerigan Brook Primary School for Semester 1 2024.

Meeting Opened – 7.11pm

Acknowledgement to Country – Erica

Erica recited our updated Winterfold Welcome in English –

Kaya. Ngalak djoorabiny noonook djinanginy nidja.

Ngalak dandjoo-koorl nidja kwobidak kaadadjiny-miya-p Beeliar Wadjak Noongar boodja-k.

Ngalak kaadatj Noongar Birdiya wer moort koora, yeyi wer boordakan.

**Winterfold Kaadadjiny-Miya-p baal yengkalang kwobidak boorn wer djerup
wer moorditj moort.**

Translation -

Hello. We are happy to see you here.

We come together at this beautiful school on Beeliar Wadjak Noongar country.

We acknowledge Noongar Elders and families from long ago, today and into the future.

*Winterfold Primary School is surrounded by beautiful trees and birds and is supported
by strong families.*

Acceptance of Previous Minutes – Tuesday, 28 November 2023 -

First – Amy Douglas

Second – Erica Sharp-Nippierd

Business arising from previous minutes – Nil

Appendix A – Terms of Reference

Appendix B – Winterfold Primary School Board Effectiveness Survey 2018

Appendix C – Blank WPS Board Effectiveness Survey

Appendix D – Fremantle Leisure Centre – Aerial View

Board Meeting Intro –

Welcome to Danielle Doherty on her first board meeting attendance.

Danielle provided a short intro – Danielle's enjoying a recent career change from Teacher at Moerlina School, to working at City of Fremantle.

Danielle is Mum of Eva in Year 5 and Isabella who left WPS at the end of 2022 and is in Year 8 at Fremantle College. Danielle's husband is Tim Doherty, our Canteen Manager.

Review Terms of Reference and Code of Conduct

Appendix A – Terms of Reference

Board Composition as per Terms of Reference should be 12 members –

- 5 staff member representatives
- 6 parent representatives
- 1 local community representatives

Action/Resolutions

- James, Board Chair, to reach out to Frank La Macchia, our current local community representative, to investigate intentions for 2024
- Danielle and Kim to contact Fremantle College for potential interest in one of their staff coming on board as a local community representative should Frank resign from this position.
- Brianna to forward bio of new potential parent representative, Pascal Audy, to James.
- Fern Vallesi has been seconded to Neerigan Brook Primary School for Semester 1 2024. Kim to seek staff interest in joining the school board in her absence.

WPS School Board Effectiveness Survey

Appendix B – Winterfold Primary School Board Effectiveness Survey 2018

Appendix C – Blank WPS Board Effectiveness Survey

James asked when the last Board Self-Assessment Survey was completed.

Brianna located the 2018 survey but was not successful in finding anything after this date.

Schools are not able to create an online self-assessment survey for school board members as this survey tool has been decommissioned with no indication of an open date.

Creation of a survey via Microsoft Forms would be the alternative in the meantime.

Agenda Item – Principal Report – Kim Calabrese

Relationships and Partnerships

Great start to the year- students and staff established routines,

RAP Committee meeting planned for this term will discuss collaboration with Sustainability, Annie St Garden, Waterwise (20th Anniversary). Aboriginal surveys completed in class by teacher to ensure practices are inclusive and culturally responsive.

Organise a time for Principal, School Board Chair and P&C President to meet to discuss Community Toolbox survey.

National School Opinion Survey data – share with Board (In Annual Report) Share recommendations and feedback

Sports Carnival – feedback will be sought from community whether one or two days.

August 16 is Network Conference Day with 350 staff in attendance.

Leadership

Three Future Leaders- EOI last year. Merit select. Lindsey Clark, Tiff Moloney, Amy Clements. Each person leads a team in year level. Attending PL – positive impact on their

leadership. Lindsey spent one day a week at Warnbro Primary in Deputy role. Will provide opportunities as they present.

Brendan Hodge reduced to .2FTE. and is on LSL for the year. Stable leadership team with Kylie, Lea, Kim and Bri.

Learning Environment

P&C wrote letter to Simone McGurk regarding toilet blocks. We are on DoE waitlist.

We are having the carparks reviewed and re-bitumen and looking at carpet in a number of rooms.

Assigned \$5000 in our ECE budget for equipment aligning to NQS. Staff will look at AEDC data to inform areas for improvement.

Teacher Quality

Union has asked staff not to attend Staff meetings at present.

Focus on pedagogy. Staff know curric content. Link to Teaching for Impact -department strategy.

Paid for Elastik platform to support teachers review and analyse data to drive improvement.

Use of Resources

30 new iPads purchased for the school. Students have access to IT 30% of each day.

Prelim budget plan has allowed for \$50 000 to go to reserves.

Classes very full in upper primary. Alternative was more split classes.

EA assigned to each teaching block to support students with special needs diagnosed and imputed.

Student Achievement

NAPLAN just completed. Students engaged well in assessment and no concerns. Data will be shared before semester ends.

Parents are always encouraged to meet with teachers first for any learning concerns as first port of call.

*Annual Report- discuss areas for inclusion.

*Business Plan – May is scheduled date for photo shoot. Strategic Plan at the moment underpins 2024 focus. Business Plan will be glossy brochure for prospective families and new staff.

General Business

Swimming Carnival – Amy Douglas

Appendix D – Fremantle Leisure Centre – Aerial View

Amy shared some of her own experiences on swimming carnivals being held at Fremantle Leisure Centre.

The metal bleachers can get very hot on a summer's day.

There is a large, grassed area at the end of the pool – a lot of schools move their spectators to this location.

Some schools bring their own gazebos in their school faction colours and set them up adjacent to the bleachers. There is a side gate for ease of access for staff on the morning of the carnival.

Danielle asked about the possibility of time trials prior to the carnival – has this ever been considered? The current measure using the Term 1 swimming lesson assessments sometimes do not provide an accurate grading and students can be graded over or below their current swimming abilities.

Both Amy and Danielle agreed that having two students in a lane is not best practice – can be dangerous and disadvantages those students as they do not get to swim freely to their maximum potential.

It was also unanimously agreed that weaker swimmers should be placed in outside lanes to further their confidence and for ease of access in need.



Parent/Teacher Day Query

Amy asked if there was going to be a dedicated parent/teacher day in 2024.

Kim answered that the Director General can approve an additional student free/professional development day in need, but in short, no, there was no day set aside for this in 2024.

Kim advised that parents should contact teachers direct and organise a mutually convenient time to meet. Teachers should also be contacting parents should there be a need to further discuss individual students.

Meeting closed: 8.34pm.

Next Meeting – Term 2 Week 8 – Tuesday, 4 June 2024